

**TITLE I PARENT INVOLVEMENT POLICY – SCHOOL LEVEL
JOHN F. KENNEDY MEMORIAL SCHOOL
KINDERGARTEN CENTER**

The John F. Kennedy Memorial School Kindergarten Center school policy has been developed jointly through the district’s Title IA Parent Advisory Committee which consists of the parents/guardians of students participating in the Title I programs in the Biddeford School District. It includes a “School-Parent Compact” that outlines the manner in which parents, school staff, and students will share the responsibility for improved student academic achievement. The building principal/designee will be responsible for distributing this policy to parents/ guardians of students participating in the school’s Title I programs.

I. PARENT INVOLVEMENT MEETINGS

The John F. Kennedy Memorial School Kindergarten Center shall convene an annual meeting at a convenient time to which all parents/guardians of participating children shall be invited and encouraged to attend to inform them of the school’s participation under Title I, explain the right of parents to be involved, and to encourage their involvement in the planning, review, and improvement of the school’s Title I programs and parent involvement policy.

The John F. Kennedy Memorial School Kindergarten Center will offer at least three (3) other meetings during the school year, held at various times in the morning or evening for parents/guardians of students participating in Title I programs.

The John F. Kennedy Memorial School Kindergarten Center principal/designee will:

- A. Invite parents/guardians of participating children to review Title I information, including Compacts and Policies, on an individual basis with the child’s teacher and/or principal;
- B. Introduce the representative(s) on the Parent Advisory Committee;
- C. Provide an overview of Title I and the programs the school provides under Title I during Open House and Parent/Teacher Conferences;
- D. Explain the rights of parents/guardians to be involved in developing and reviewing the school’s parent involvement policy, including the School-Parent Compact;

- E. Provide a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- F. Give parents/guardians an opportunity to ask questions and engage in informal discussion about student achievement and school performance;
- G. Respond to requests from parents for opportunities for regular meetings to formulate suggestions and to participate (as appropriate) in decisions relating to the education of their children;
- H. Invite parents/guardians to serve on the Parent Advisory Committee and/or other school or district-level Title I committees;
- I. Invite parents/guardians to participate in the planning, review, and improvement of programs under Title I and the school-parent involvement policy and establish a schedule for this activity;
- J. With the input of parents/guardians, establish a process by which an adequate representation of parents/guardians can be assured;
- K. Describe the process by which parents/guardians may express concerns and complaints if they are dissatisfied with the Title I program;
- L. Engage school-based parent organizations in outreach to parents/guardians of students participating in Title I.

II. SCHOOL-PARENT COMPACT

The John F. Kennedy Memorial School Kindergarten Center School-Parent Compact describes how parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will develop a partnership to help children achieve the State's academic achievement standards.

- A. The Biddeford Kindergarten Center is responsible for providing a high-quality curriculum and instruction in a supportive and effective learning environment that enables students served under Title I to meet the State's academic achievement standards.

- B. Parents/guardians will be responsible for supporting their children’s learning by:
1. Monitoring their children’s attendance;
 2. Providing assistance and encouraging their children to complete homework assignments;
 3. Encouraging their children to ask for help from teachers or classroom aides (ed techs, volunteers) when needed;
 4. Talking with their children about the school day;
 5. Reading to or with their children;
 6. Monitoring and limiting their children’s television watching;
 7. Volunteering in the classroom and for school-related activities such as field trips (School Handbook, page 10 under *Communication*);
 8. Participating, as appropriate, in decisions related to the education of their children (RTI, SAT Team); and
 9. Enrolling their children in extracurricular and age-appropriate, community-based, after-school activities.
- C. The John F. Kennedy Memorial School Kindergarten Center will address the importance of communication between parents and teachers on an ongoing basis by:
1. Scheduling one or more parent-teacher meetings annually for parents/guardians of elementary school level students during which the Compact may be discussed as it relates to the individual child’s achievement;
 2. Providing frequent reports to parents/guardians on their children’s progress through Weekly Folders (see Handbook page 9);
 3. Providing parents/guardians with reasonable access to staff to discuss issues related to their children’s learning;

4. Giving parents the opportunity to observe classroom activities (i.e., Open House, classroom visits, also see Handbook page 9);
5. Welcoming parents as volunteers in the classroom (see #7 above); and
6. Providing adequate supervision and feedback for parents/guardians who volunteer.

Legal Reference: 20 U.S.C. § 6318

Adopted: _____