

PARENT CONFERENCES

Close communication between home and school is an important factor in establishing a highly effective school program. Planned conferences between parents and teachers are an important way to bring about understanding and close cooperation between the home and school. Close communication should be maintained through conferences with all parents, not just those whose children's academic or other problems suggest the need for closer communication.

Conferences between parents and teachers regarding a child should be treated by the teacher as an opportunity to help the child and every effort should be made to make the conference constructive, objective and pleasant. Conferences should provide an opportunity for a mutual exchange of information and ideas for the welfare of the child.

Occasionally parents may request meetings or telephone conferences when teachers have responsibilities for class instruction. Although the purpose of such requests may be worthy, School Committee policy discourages this practice as it disrupts the educational program. Parents and teachers should arrange for conferences outside of teachers' instructional time. Teachers should be prepared to provide time for conferences before or after school.

One planned parent-teacher conference for each student is scheduled each year. In addition to this annual conference, teachers are expected to request additional conferences with parents on an as-needed basis.

A teacher may, at his/her discretion, request that a building administrator be present at any parent-teacher conference.

Cross Reference: KI – Visitors to the Schools

Adopted: April 5, 1990

Revised: April 27, 1999