

MAINTENANCE AND CONTROL OF SCHOOL PROPERTY REGULATION

The Superintendent shall ensure that proper inventories and records are maintained on all textbooks, materials, supplies and equipment owned by the Biddeford School Department.

Records shall identify all materials issued to each school, to individual staff members and to students. Staff and students may be liable for the cost to repair or replace school property which they have damaged or lost.

Teachers shall make a careful inspection of textbooks and equipment issued to students at least once a year.

Cross Reference: ED – Material Resources Management

Adopted: March 17, 1993

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