

SCHOOL COMMITTEE MEETINGS

Regular Meetings

The School Committee will hold regular business meetings on the second and fourth Tuesday of each month. In the event that the meeting date falls on a legal holiday, the meeting shall be rescheduled. Regular meetings are scheduled from 7 p.m. to 9 p.m. but may be extended one-half hour by vote of the School Committee. All meetings of the School Committee shall be held in the School Committee/Council Room at Biddeford City Hall unless the School Committee agrees in advance on another location.

Adjourned Meetings

A regular, special or emergency meeting of the School Committee may be adjourned to a specific date and time by a majority vote of the School Committee. The public and any absent School Committee members shall be informed of the date/time. The School Committee shall begin the meeting at the point on the agenda where the original meeting was adjourned, except minutes of the original meeting shall be read.

Emergency Meetings

An emergency meeting is any meeting called with fewer than five days' notice. Such a meeting may be called by the Chair or Superintendent. No business shall be transacted except that for which the meeting is called.

Workshop Meetings

Workshop meetings may be called by the Chair or Superintendent and are held to provide background information for the School Committee and/or the community on particular topics. No official action is taken at workshop meetings.

Executive Sessions

Executive sessions of the School Committee shall be called in accordance with state law and at such time and place as required for discussion of matters permitted by statute. No final action may be taken on topics while in executive session; all actions of the School Committee are required by law to be in a public meeting.

Legal Reference: 1 MRSA § 403 et seq.
20-A MRSA § 1001
NEPN/NSBA Code: BE

Cross Reference: BEC – Executive Sessions
BEDA – Notification of School Committee Meetings
BEDG – Minutes

Adopted: March 25, 1992

Revised: April 27, 1999