

ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE

Advisory committees will be appointed only when the School Committee decides there are specific functions to be performed. Such function shall be indicated to any committee in writing when it is appointed.

Advisory committees are appointed to advise the School Committee and not to take action for the School Committee. An advisory committee will not be appointed to advise on a matter requiring decision by the School Committee unless adequate time is available for a thorough study by the committee.

The School Committee will seek the advice of the Superintendent before establishing or dissolving any advisory committee. The composition of each advisory committee and selection of committee members will be determined by the School Committee in consultation with the Superintendent based upon the particular function of the committee. The School Committee may name a community selection committee to make nominations to advisory committees. Staff members will be selected based upon recommendations by the Superintendent.

Each committee shall be instructed in writing as to:

- A. The specific topic(s) for study or scope of activity;
- B. The advisory role of the committee;
- C. The service(s) the School Committee wishes it to render;
- D. The resources the School Committee intends to provide to help it complete its task;
- E. The approximate dates on which the School Committee wishes it to submit reports;
- F. The time and place of the first meeting;
- G. Its relationship with the School Committee, the Superintendent and the school staff;
- H. How public announcements concerning the committee and its work will be addressed; and

- I. The approximate date on which the School Committee wishes to dissolve the committee. No committee shall continue for a prolonged period without a definite assignment.

The School Committee shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committee.

Any advisory committee mandated by state statute or Department of Education regulation may be exempt from the specific guidelines contained in this policy.

Cross Reference: KCB - Community Involvement in Decision Making

Adopted: March 25, 1992

Revised: April 27, 1999