

Draft

BIDDEFORD SCHOOL DEPARTMENT
September 13, 2011
REGULAR SCHOOL COMMITTEE MEETING
7:00 p.m. – City Hall Council Chambers

Minutes

- A. Call to Order:** Mayor Twomey called the meeting to order at 7:00 p.m.
- B. Roll Call:** Mayor Twomey, Peggy Bean, Alexandra Clarke, Tammy Fleurent, Tony Michaud, Laura Seaver, and Sean O'Neil. **Also in Attendance:** Sarah-Jane Poli and Jeff Porter.
Excused: Roberta Bernier and Nathan Mills.
1. **Pledge of Allegiance:** Mayor Twomey led everyone in the Pledge of Allegiance.
 2. **Adjustments to the Agenda:** None
 3. **Consideration of Minutes:** 8/23/11
Mrs. Bean moved and Mrs. Clarke seconded, unanimous vote, to accept the minutes of 8/23/11.
 4. **Public Participation:** None
 5. **Old Business:**
 - **Tabled: Approve Quote for Cafeteria Tables, JFK** (no action taken)
 6. **New Business:**
 - a. **Positive Events**
Janet Kalman, Adult Ed Director, reported on the following:
 - Staff moved to 189 Alfred St; summer courses; 8/12 Open House; Work Ready Course; 32 computers; National Adult Education and Family Literacy Week.

Britt Wolfe, BHS Principal, reported on the following (see attached notes):

 - Introduction of exchange students and host families; Staff recognition for Mary Beth Tietgens, Vicky Salo, Dawn Pendergrass and David Pasquarello.
 - No applications were received last spring for the Junior School Committee Rep. He hopes to have someone by the next meeting.
 - b. **Approve: Request for Overnight Trip, National Journalism Convention, BHS (1st reading)**
Mrs. Bean moved and Mrs. Seaver seconded, unanimous vote, to approve the above request.
 - c. **Approve: Request for Overnight Trip, JMG Leadership Conference, BHS (1st & 2nd reading)**
Mrs. Seaver moved and Mrs. Fleurent seconded, unanimous vote, to approve the above request.

Mrs. Fleurent moved and Mrs. Bean seconded, unanimous vote, to suspend the rules to allow a 2nd reading.
Mrs. Fleurent moved and Mrs. Bean seconded, unanimous vote, to approve the 2nd reading.
 - d. **Approve: Request for Overnight Trip, Ferry Beach Ecology School, BMS (1st & 2nd reading)**
Mrs. Seaver moved and Mrs. Clarke seconded, unanimous vote, to approve the above request.

Mrs. Seaver moved and Mrs. Clarke seconded, unanimous vote, to suspend the rules to allow a 2nd reading.
Mrs. Seaver moved and Mrs. Bean seconded, unanimous vote, to approve the 2nd reading.
 - e. **Presentation: Revised Maine High School Assessment Scores, Mr. Porter**
Mr. Porter indicated the update will be provided at the next school committee meeting.
 7. **Resignations-Nominations-Appointments-Transfers:**

Resignations: Accepted by the Superintendent

 - Kristie Toothman, Ed Tech II, BIS
 - Jenica Gosselin, Sp Ed Tech II, BIS
 - Jeanne Burke, Library Aide, BHS/BMS

Appointments:

- Erin Campbell, Ed Tech II, BIS (to replace Kristie Toothman)
- Tatiana Pelletier, Ed Tech II, JFK (budget approved)
- Jeanne Burke, Ed Tech II, BMS (to replace Kim Sheehan)
- Mary Ward, Sp Ed Tech II, BMS (to replace Stewart Platt)
- Mildred Tuttle, Sp Ed Tech II, BHS (Federal Funds)
- Laurie Williams, Library Aide, BHS/BMS (to replace Jeanne Burke)
- Terence Garrity, Custodian (to replace Lucien Cote)
- Dennis Walton, Waterhouse Field Game Clean Up Stipend
- Jayne Sheltra, Class of 2015 Advisor Stipend
- Volunteers (see memo in packet)

Mrs. Seaver moved and Mrs. Bean seconded, unanimous vote, to approve the above appointments.

8. Reports of Standing Committees:

Negotiations/Personnel – Mrs. Clarke reported the Negotiations Committee will meet on 9/14 at 6:45 p.m.

Policy, Finance – No reports.

9. Reports of Special Committees:

Curriculum – Mrs. Fleurent reported the Curriculum Committee will resume meetings two weeks from tonight at 6:15 p.m. in the conference room.

Transportation – Mr. Michaud reported the Transportation Committee met tonight to discuss a parent request.

Student Representatives – Mr. O'Neil reported students and teachers have adjusted to the new rooms and technology at BHS, including but not limited to new projectors, built-in speaker systems, wireless microphones and inter-actable electronic whiteboards. Last Friday, an assembly was held at BHS to remember and reflect upon the tenth anniversary of the September 11th attacks. Students gathered in the Tiger Gym, listened to speakers that lost relatives and friends and watched a slideshow dedicated to the victims and survivors. The assembly was concluded with a moment of silence. This week, Interact will meet on Wednesday and NHS and the International Club will meet on Thursday.

CIP – No report.

10. Superintendent's Report:

Miss Poli reported on the following:

The administrators reported that we had a smooth opening of the school year 2011-2012. As a matter of fact, the Transportation Supervisor, Audrey Lovejoy, informed that last week we had NO missing students and NO students were dropped off at the wrong location. This is a positive way to start the school year.

New hires had a full orientation day in August. It was planned and conducted by Mr. Porter. The staff had two in-service days on August 31 and September 1. Both days were extremely successful and very busy. Biddeford High School opened on time with the new media center, new administrative offices and lobby and new renovated classrooms. Students were surprised and shocked and very appreciative of the new parts of the building.

The construction company is now working in the 1971 addition, which includes the Adult Education area and classroom space. They are also working in the Steve White Gym, which is part of the 1961 addition. All of these areas will be open to students after Thanksgiving break. The "Bell" was returned to Biddeford High School last week in its new tower located in front of the new entry way.

Recently I received two letters from an administrator from another district who has a grandchild that attended Biddeford Primary School last year. I'd like to highlight some of the comments (see attached). Kudos to Joan Warren and Jane Gosselin. There are many grandmothers out there who feel this way about other teachers and administrators in our district. We have a great staff! Let's also congratulate them.

11. Communications:

Mrs. Fleurent thanked the BAA for the new roof and encouraged fans to please pick up the trash. Mayor Twomey announced the Freshmen football team is currently undefeated.

12. Executive Session: None

13. Adjournment: Mrs. Fleurent moved and Mrs. Clarke seconded, unanimous vote, to adjourn at 7:50 p.m.

Respectfully submitted,

Sarah-Jane Poli, School Committee Secretary

Minutes Recorded: Karen Moody

Minutes Transcribed: Diane Perro