

Draft

**BIDDEFORD SCHOOL DEPARTMENT**  
July 13, 2010  
**REGULAR SCHOOL COMMITTEE MEETING**  
7:00 p.m. – City Hall Council Chambers

**Minutes**

**Roll Call:** Mayor Twomey, Roberta Bernier, Alexandra Clarke, Tammy Fleurent, Tony Michaud, Nathan Mills and Joseph Drew. **Also in Attendance:** Sarah-Jane Poli, Superintendent Jeff Porter and Assistant Superintendent.  
**Excused:** Peggy Bean and Laura Seaver.

1. **PLEDGE OF ALLEGIANCE:** Mayor Twomey led everyone in the Pledge of Allegiance.
2. **ADJUSTMENTS TO THE AGENDA:**  
The following item was added under “New Business:”  
f. Approve: CMP Installation /Relocation at BHS
3. **CONSIDERATION OF MINUTES:**  
Mrs. Bernier moved and Mr. Mills seconded, unanimous vote, to approve the minutes of 6/22/10.
4. **PUBLIC PARTICIPATION:**  
Roland Pelletier, Ward 3, requested a moment of silence for a former student, Nicholas Paquette.

Wayne McBrearity, Ward 4, referenced an article in last week’s paper and wanted an explanation that would clarify some of the information. Mayor Twomey indicated this was a personnel matter and it could not be discussed.

Emma James, BHS student, spoke regarding the MEA test taken at BMS and situation regarding the resigned teacher.

5. **OLD BUSINESS:** None
6. **NEW BUSINESS:**
  - a. **Update: Summer School Programs, Jeff Porter**  
Mr. Porter provided an update on the summer school programs (see memo in packet)
  - b. **Update: AYP Status, Jeff Porter**  
Mr. Porter provided an overview of the 2009-2010 Adequate Yearly Progress (AYP) Status Summary (see documents in packet).
  - c. **Approve: Payment for Extension of Gas Line, BHS/COT**  
Mr. Mills moved and Mrs. Bernier seconded, unanimous vote, to accept the bid from Unitil in the amount of \$113,760 for the extension of the gas line at BHS/COT.
  - d. **Approve: Bid for Asbestos Removal, BHS**  
Mr. Mills moved and Mrs. Bernier seconded, unanimous vote, to accept the bid from R.J. Enterprises in the amount of \$227,180 for asbestos removal at the high school.
  - e. **Approve: Student Insurance Policy**  
Mr. Mills moved and Mrs. Fleurent seconded, unanimous vote, to accept the superintendent’s recommendation of Chalmers Insurance Agency as the student insurance carrier for the school year 2010-2011.
  - f. **Approve: CMP Installation/Relocation at BHS**  
Mr. Mills moved and Mrs. Bernier seconded, unanimous vote, to accept the CMP bid in the amount of \$63,599.32 for the installation/relocation at BHS.
7. **RESIGNATIONS-NOMINATIONS-APPOINTMENTS-TRANSFERS:**  
**Resignations:**
  - Gail Roller, Gifted/Talented Teacher, BHS/BMS
  - Marc Bourassa, English/Language Arts and Social Studies Teacher, BMS

- Jennifer DiMauro, School Nurse, BHS
  - Mary Capobianco, Assessment/Program Coordinator
- The Superintendent has accepted the above resignations.

**Nominations:**

- Christine Bursa-O'Meara, Library Media Specialist, BIS/JFK (to replace Kirby Pierson)
- Jennifer Solari, Music Teacher, BPS (to replace Nancy Cockcroft)

Mr. Mills moved and Mrs. Fleurent seconded, unanimous vote, to accept the above nominations.

**Appointments:**

- Lauren Wynne, Sp Ed Tech II, 1 year, BPS (to replace Kathleen Gavin)
- Katherine Worthley, Sp Ed Tech II, 1 year, BPS (to replace Deb Lachance)
- Kelsey Bean, Ed Tech II, 1 year, BPS (to replace Michael Benezewski)
- Christine Aldrich, Ed Tech II, 1 year, BPS (to replace Sarah Perry)
- Shelly Picard, Sp Ed Tech II, 1 year, JFK (to replace Robert Ridlon)
- Fall 2010 Coach Stipends, BMS (see memo in packet)

Mrs. Bernier moved and Mrs. Clarke seconded, unanimous vote, to accept the above appointments.

**8. REPORTS OF THE FOLLOWING STANDING COMMITTEES:**

**CIP** – Miss Poli indicated a meeting needs to be scheduled.

**Curriculum/PR** – Mrs. Fleurent indicated the Curriculum Committee will resume meetings in September.

**Finance** – Mr. Mills indicated the Finance Committee met this evening to take action on the items brought up at tonight's school committee meeting. They will meet again as needed.

**Negotiations/Personnel** – Mrs. Clarke reported negotiations are on-going. Meetings will continue in September.

**Policy, Transportation** – No Reports.

**9. REPORTS OF THE FOLLOWING AD HOC COMMITTEES:**

- **Student Representatives:**

Mr. Drew indicated he missed the last meeting as he was at Dirigo State and he had a great experience.

- **BHS Renovation Committee:**

Miss Poli reported the following:

Site work has begun on Maplewood Avenue. The footings for the foundation for the new addition are being installed and the portables will be arriving this week. Ledgewood Construction Company is sending out a newsletter to the abutters. I have forwarded a copy of the first newsletter to you and the city council. I will continue to do that each time a newsletter is published. On Thursday at 2:00 p.m., a subcommittee will meet to review the conditions of the trophy cases. Phil Radding and I have been working on additional parking spaces. They need to meet with Chief Beaupre, they have met with the school attorney, and they will have to come up with some policies and procedures.

**10. SUPERINTENDENT'S REPORT:**

Miss Poli reported the following:

As you may recall, as a result of the budget cuts, we had four teaching positions that were eliminated as result of reduction in force, plus an administrative assistant position. In addition, we also transferred five staff members to other schools that were affected by the RIF process. Several other positions had a reduction in hours, and still others were eliminated due to vacancies that were not filled. I am pleased this evening to be able to inform you, that as a result of retirements and resignations that have occurred this summer, we have been able to hire three teachers back that were laid off into positions within the district. The administrative assistant was hired back as an Ed Tech. I think we have done very well in trying to find positions for those that were affected by RIF.

Custodians and maintenance staff are busy working in all the schools. Cleaning, painting and repairs are being done throughout the summer. New windows are being installed at the COT and a generator will be installed at BMS. This is just brief update. I will keep you posted on summer projects as they occur.

**11. COMMUNICATIONS:**

Mrs. Bernier inquired about when getting school email addresses would occur. Miss Poli indicated it has already happened. Three school committee members have completed the process. She indicated school committee members have been given this information twice now. They need to send a completed application form to Donna Sieron and provide her with a password. Miss Poli will have the forms sent out again. It is up to each school committee member to handle this process with Ms. Sieron.

**12. EXECUTIVE SESSION:** None

**13. ADJOURNMENT:** Mrs. Bernier moved and Mrs. Clarke seconded, unanimous vote, to adjourn at 8:00 p.m.

Respectfully submitted,

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Sarah-Jane Poli, School Committee Secretary

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Minutes Recorded: Karen Moody

Minutes Transcribed: Diane Perro