

Draft

BIDDEFORD SCHOOL DEPARTMENT
June 28, 2011

REGULAR SCHOOL COMMITTEE MEETING
7:00 p.m. – City Hall Council Chambers

Minutes

Roll Call: Mayor Twomey, Roberta Bernier, Alexandra Clarke, Tammy Fleurent, Tony Michaud, Nathan Mills, Laura Seaver and Sean O'Neil. **Also in Attendance:** Sarah-Jane Poli. **Excused:** Peggy Bean and Jeff Porter.

1. **Pledge of Allegiance:** Mayor Twomey led everyone in the Pledge of Allegiance.
2. **Adjustments to the Agenda:** None
3. **Consideration of Minutes:** 6/14/11
Mrs. Bernier moved and Mrs. Clarke seconded, unanimous vote, to accept the minutes of 6/14/11.
4. **Public Participation:**
Peter Green spoke regarding the bidding procedure for the security system at BHS.
5. **Old Business:** None
6. **New Business:**
 - a. **Positive Events: Trek Across Maine Recognition, Mr. Wolfe**
Mr. Wolfe and Mr. Grief, Community Bicycle Center, introduced and acknowledged students who participated in the Trek Across Maine from 6/17-6/19. This 3-day, 180-mile ride from Sunday River to Penobscot Bay raised over \$20,000 for the American Lung Association.
 - b. **Presentation: Bid Process for Security Surveillance System and Server, BHS Renovation Project, Harriman Associates & Edvance Technology Design**
Steve Drain, Harriman Associates, and Doug Faria, Edvance Technology Design, provided an overview and answered questions regarding the bid process for the security surveillance system and server for the BHS Renovation Project (see attached).

Mrs. Bernier moved and Mr. Michaud seconded to ask for 3 bids, to be handled by Norris, for the server, with the cost of the operating software being part of the cost of the server. Vote: 5-1 (Mrs. Fleurent opposed)
 - c. **Approve: Request to Partner With GEAR UP Maine in Applying for a Grant, Mr. Wolfe/Miss Poli**
Mrs. Bernier moved and Mrs. Seaver seconded, unanimous vote, to approve the above request.
 - d. **Approve: Paper Bid**
Mrs. Seaver moved and Mrs. Bernier seconded, unanimous vote, to join the City Finance and approve the bid from Contract Paper Group, Inc. with the school's portion to be \$28,594.03.
 - e. **Approve: Quote for Wood Lathe, BHS**
Mrs. Seaver moved and Mrs. Bernier seconded to accept the bid from Paxton & Patterson for the lathe in the amount of \$3,875. Vote: 5-1 (Mr. Michaud opposed)

Mrs. Seaver moved and Mrs. Bernier seconded to approve the purchase of the lathe bed extension in the amount of \$355 from Paxton & Patterson. Vote: 5-1 (Mr. Michaud opposed)
 - f. **Approve: Request for Dollar Limit on Change Order Proposals, BHS Renovation Project**
Mrs. Seaver moved and Mr. Mills seconded to approve the increase in the amount the superintendent is allowed to authorize in change order proposals to \$20,000 from \$10,000.
Vote: 3-3 (Mrs. Bernier, Mr. Michaud, Mrs. Clarke opposed) Mayor broke the tie, she was in favor.
Motion passes 4-3.

g. Approve: 1st reading on the following policies:

- **BEDA, Agenda Format**

Mrs. Seaver moved and Mrs. Clarke seconded, unanimous vote, to approve the above policy.

- **CCA, Organizational Chart**

Mrs. Seaver moved and Mrs. Clarke seconded to approve the above policy. Vote: 5-1 (Mr. Mills opposed).

- **JK, Student Discipline**

Mrs. Seaver moved and Mrs. Bernier seconded, unanimous vote, to approve the above policy.

- **JKGA, Therapeutic Restraint**

Mrs. Seaver moved and Mrs. Clarke seconded, unanimous vote, to approve the above policy.

- **JKGA-R, Procedures on Therapeutic Restraint**

Mrs. Bernier moved and Mrs. Seaver seconded, unanimous vote, to approve the above policy.

- **JRA, Student Educational Records and Information**

Mrs. Bernier moved and Mrs. Seaver seconded, unanimous vote, to approve the above policy.

- **JRA-E, Annual Notice of Student Education Records and Information Rights**

Mrs. Bernier moved and Mrs. Seaver seconded, unanimous vote, to approve the above policy.

- **JRA-R, Student Education Records and Information Administrative Procedure**

Mrs. Seaver moved and Mrs. Bernier seconded, unanimous vote, to approve the above policy.

7. Resignations-Nominations-Appointments-Transfers:

Resignations: Accepted by the Superintendent

- Debbie Gagnon, Ed Tech II, JFK

Nominations:

- 2nd Year Probationary and Continuing Contract for Teachers (see list in packet)

Mrs. Clarke moved and Mrs. Seaver seconded to accept the list of nominations.

Vote: 5-1 (Mrs. Bernier opposed)

- Ethan Davis, Science Teacher, BMS (to replace Adam Gebauer)

Mrs. Seaver moved and Mr. Mills seconded, unanimous vote, to approve the above nomination.

- Robin Lea, Science Teacher, BMS (to replace Robin Lea)

Mrs. Seaver moved and Mrs. Bernier seconded, unanimous vote, to approve the above nomination.

- Gail Roller, Part Time Gifted/Talented Teacher, Grades 8-12 (to fill 1 year only vacancy)

Mrs. Seaver moved and Mrs. Bernier seconded, unanimous vote, to approve the above nomination.

Appointments:

- Walter Bissell, Athletic Director Stipend, BMS

Mrs. Seaver moved and Mrs. Clarke seconded, unanimous vote, to approve the above appointment.

- Fall Coaching Stipends, BHS (see list in packet)

Mrs. Seaver moved and Mrs. Clarke seconded, unanimous vote, to approve the above appointments.

- Rick Jackson, Temporary Summer MLTI Technician, District

Mrs. Bernier moved and Mr. Mills seconded, unanimous vote, to approve the above appointment.

Transfers: No Action Required.

- Ann Putney, Grade 7 Science Teacher, BMS (to replace Rick Souza)

8. Reports of Standing Committees:

Policy, Finance, Negotiations/Personnel – No reports.

**9. REPORTS OF THE FOLLOWING SPECIAL COMMITTEES:
Curriculum, CIP, Transportation, Student Representatives – No reports.**

10. Superintendent's Report:

Miss Poli reported on the following:

The administrators informed me that we had a good ending to the 2010-11 school year. The students were exposed to many positive learning experiences in their classrooms, in the cafeteria, on the playground as well as on field trips. The administrators are starting to plan for the next school year.

Last week, 65 classrooms were moved. While the new furniture was being installed in the renovated part of the building, the old furniture was being removed from the rooms that are going to be renovated this summer. This is the largest move that will take place during the construction process. The move went smoothly and this was due to the planning and organization skills of the Owner's Representative, Gloria Leveille. Gloria if you are listening, thank you. As fast as the furniture was being removed from the classrooms, the construction crew began demolition of the rooms. The construction crew was not wasting any time. They have two months to get 30-40 work spaces completed.

At this time, I would like to publicly thank Brian Phinney and Phil Radding for all their help during the past several months. The Biddeford School Department was lucky to have their expertise and service. Thank you Brian and Phil.

Many of the administrators will be taking some well deserved vacation time during the next two months. I hope that the administrators have a safe, fun-filled and relaxing vacation. We are fortunate to have such dedicated and hard working administrators. You are an awesome group. Thank you.

11. Communications:

Mrs. Seaver referenced the Steve White Gym not having a steel beam and questioned if there was a Steve White Gym account dedicated to that gym. She was wondering if we could check into that because that may reduce the amount of debt that the tax payers are carrying.

12. Executive Session: None

13. Adjournment: Mrs. Bernier moved and Mrs. Seaver seconded, unanimous vote, to adjourn at 8:40 p.m.

Respectfully submitted,

Sarah-Jane Poli, School Committee Secretary

Minutes Recorded: Karen Moody

Minutes Transcribed: Diane Perro