

BIDDEFORD SCHOOL DEPARTMENT
December 13, 2011

Draft

REGULAR SCHOOL COMMITTEE MEETING
7:00 p.m. – City Hall Council Chambers

Minutes

A. Call to Order: Mayor Casavant called the meeting to order at 7:00 p.m.

B. Roll Call: Mayor Casavant, Jim Emerson, Tammy Fleurent, Mark Gervais, Tony Michaud, Heather Mills, Bil Moriarty, and Lisa Vadnais. **Also in Attendance:** Sarah-Jane Poli and Jeff Porter.

Excused: Sean O'Neil and Elyse Oliver.

1. **Pledge of Allegiance:** Mayor Casavant led everyone in the Pledge of Allegiance.

2. **Adjustments to the Agenda:**

The following item was added under "New Business:"

e. Elect Vice Chair of Biddeford School Committee

3. **Consideration of Minutes:** 11/22/11

Mrs. Fleurent moved and Mr. Mills seconded, unanimous vote, to approve the minutes of 11/22/11.

4. **Public Participation:** None

5. **Old Business:** None

6. **New Business:**

a. Review: School Committee Packet of Informational Material/Forms

Miss Poli provided an overview on the following documents: Freedom of Access Certification, Recap on Maine State School Board Responsibilities, Biddeford School Committee Responsibilities, Standing Committee Application, Advisory Committee Application, School Email Account Form, Organization Chart, 2011-2012 School Calendar, Educational Terminology, School Committee Governance and Operations Policy Packet.

Mayor Casavant called for a recess at 7:11 p.m. to allow school committee members time to complete paper work for the Business Office. The recess concluded at 7:18 p.m.

b. School Highlight – BPS IPAD Use in the Classroom

Joan Warren, BPS Principal, introduced teachers Lori Flynn and Suzanne Tighe who provided highlights on how technology helps them motivate, excite and empower the youngsters in Grades 1-3 at BPS (see attached).

c. Approve: Quote for 9 Laptops, Adult Education

Mrs. Fleurent moved and Mrs. Mills seconded, unanimous vote, to approve the request for 9 laptops for Adult Education in the amount of \$6,215.76.

d. Discussion/Action: December 27, 2011 Regular School Committee Meeting

Mr. Michaud moved and Mrs. Mills seconded to cancel the December 27, 2011, Regular School Committee Meeting. Vote: 6-1 (Mr. Moriarty opposed)

e. Action: Elect Vice Chair of Biddeford School Committee

Mrs. Mills moved and Mr. Moriarty seconded to nominate Mrs. Fleurent.

Mr. Michaud moved and Mr. Gervais seconded to nominate Mr. Emerson.

By ballot vote, Mrs. Fleurent was elected as Vice Chair by receiving a majority of 4 votes.

7. **Resignations-Nominations-Appointments-Transfers:**

Resignations: No Action Required

- Tami Hussey, Ed Tech I, BPS
- Marguerite Donovan, Title 1 Teacher/Assistant Director, District

Appointments:

- Cathy Anastasoff, Part Time Food Service Worker, BMS (to replace Denise Gagnon)
- Keith Leblanc, Varsity Baseball Coach, BHS
- Nick Wilson, JV Baseball Coach, BHS
- Volunteers (see memo in packet)

Mrs. Fleurent moved and Mrs. Mills seconded, unanimous vote, to approve the list of volunteers.

8. Reports of Standing Committees:

Finance. Policy, Negotiations/Personnel – No reports.

9. Reports of Special Committees:

Curriculum – Mrs. Fleurent indicated the Curriculum Committee will schedule a meeting for January.

CIP, Transportation, Student Representatives – No Reports.

10. Superintendent's Report:

Miss Poli reported the following:

Placed in front of you this evening was a copy of Construction News from Ledgewood Construction Co. They send this newsletter out to abutters frequently. The Biddeford High School Renovation Project is 85% completed. At the present time, they are working on the back classroom wing of the building along with the Little Theater. This work will be completed in April 2012. Classes will be moved into the new space during April vacation. The Monday after April vacation is an In-Service Day for K-12 staff. This will allow the staff at Biddeford High School time to prepare their new classrooms. This day was planned when we developed the school calendar. Portable classrooms will be removed during the month of May. At that time, work will begin on the cafeteria and the Tiger Gym. The final site work will be completed during the summer months. The completed project will be turned over to the school department in August 2012.

On Monday, 12/19, at 7:00 p.m. in the Performance Art Center will be the annual holiday concert by the BHS Choral Groups. In case of bad weather, the concert will be held on 12/20. Proceeds from the concert will be used to benefit the choral program. Hope you will be able to join us.

School vacation will begin on December 22 through January 2nd. All students and staff will report to school on January 3rd. I hope everyone has a restful and fun-filled vacation with family and friends. Happy Holidays!!

11. Communications:

Mrs. Fleurent thanks the JFK staff for Gingerbread Night. Mr. Moriarty commented on the school tours he took last week and indicated he was impressed with the technology being used. Mayor Casavant thanked the administrators for attending the meeting. Mr. Porter announced there would be a Freshman Academy informational meeting on December 14, 2011, to discuss the proposal for the 9th graders in the school year 2012-2013.

12. Executive Session: None

13. Adjournment: Mr. Moriarty moved and Mrs. Mills seconded, unanimous vote, to adjourn at 7:53 p.m.

Respectfully submitted,

Sarah-Jane Poli, School Committee Secretary

Minutes Recorded: Karen Moody
Minutes Transcribed: Diane Milliard