

BIDDEFORD SCHOOL DEPARTMENT
November 24, 2009

Draft

REGULAR SCHOOL COMMITTEE MEETING
7:00 p.m. – City Hall Council Chambers

Minutes

Roll Call: Mayor Twomey, Peggy Bean, Dan Boucher, Jane Kircher, Cindy McSorley (arrived at 7:34 p.m.), Tony Michaud, Nathan Mills, Laura Seaver, Ryan Fecteau and Joseph Drew. **Also in Attendance:** Sarah-Jane Poli, Superintendent and Jeff Porter, Assistant Superintendent.

1. **PLEDGE OF ALLEGIANCE:** Mayor Twomey led everyone in the pledge of allegiance.
2. **ADJUSTMENTS TO THE AGENDA:** None
3. **CONSIDERATION OF MINUTES:**
Mr. Boucher moved and Mrs. Bean seconded, unanimous vote, to approve the minutes of 11/10/09.
4. **PUBLIC PARTICIPATION:**
Lee Channing addressed the school committee regarding the lack of services provided to her son.
Clem Fleurent recommended that when the school committee votes to authorize the superintendent to sign contract agreements and change orders for the renovation project that the dollar amount be reduced.
5. **OLD BUSINESS:**
 - **Adopt: Policy DJH, Purchasing and Contracting: Procurement Staff Code of Conduct (2nd reading)**
Mr. Boucher moved and Mrs. Bean seconded, unanimous vote, to adopt the above policy.
6. **NEW BUSINESS:**
 - a. **Positive Events**
Debra Kenney, BIS Principal, reported on the following (see attached notes):
 - BIS Book Award Program
 - Ferry Beach Ecology School
 - Colonial Times
 - BIS Holiday Concert

Peg Levasseur, COT Director, reported on the following (see attached notes):

 - Aaron Drisko Student Business Career Seminars
 - Small Steps to a Big Future
 - Craft Championships
 - Students of the Month
 - b. **Presentation: Biddeford Youth Football, Bob Mills**
Bob Mills showed a short video on Biddeford Youth Football and indicated the program needs community and school support.
 - c. **Presentation/Approve: RTI Plan,**
Members of the RTI Committee, Jeff Porter, Assistant Superintendent, Mary Capobianco, Assessment and Program Coordinator, Paulette Bonneau, JFK Principal, Debra Kenney, BIS Principal and Christine O'Driscoll, parent, provided a power point presentation (see attached) and detailed overview of the Response To Intervention Plan.

Mr. Boucher moved and Mrs. Bean seconded, unanimous vote, to approve the RTI Plan as presented.
 - d. **Presentation/Approve: Professional Learning Community Support System (PLCSS)**
Jeff Porter, Assistant Superintendent, provided an overview of the Professional Learning Community Support System, formerly known as LSST. He highlighted the state mandated changes in the document.

Mrs. Bean moved and Mrs. Seaver seconded, unanimous vote, to approve the PLCSS as presented.

e. **Approve: Insurance Bid Proposal** - Removed

f. **Approve: Geotechnical Services**

Mr. Boucher moved and Mrs. Bean seconded, unanimous vote, to award the bid for geotechnical services to Summit Geoengineering Services in the amount of \$4,950.

g. **Approve: Land Surveys**

Mrs. Bean moved and Mr. Boucher seconded, unanimous vote, to award the bid for land surveys to Lewis & Wasina in the amount of \$9,950-\$10,450.

h. **Approve: Authorization for Superintendent to sign contract agreements and change orders up to \$20,000 for BHS Renovation Project**

Mrs. Bean moved and Mr. Boucher seconded to authorize the superintendent to sign contract agreements only up to \$20,000, with change orders to be decided in the future.

Mr. Michaud moved and Mrs. Seaver seconded, to table this item to the next meeting.

Vote: 3-4 (Mr. Mills, Mrs. Kircher, Mrs. Bean and Mr. Boucher opposed) Motion fails

Vote on original motion: 6-1 (Mr. Michaud opposed)

i. **Discussion/Action: 1st & 2nd School Committee Meetings in December**

Mr. Michaud moved and Mrs. Seaver seconded, unanimous vote, to hold the next school committee meeting on December 22, 2009.

j. **Acknowledge Out-Going School Committee Members**

On behalf of the school committee and the superintendent, Mayor Twomey acknowledged out going school committee members Dan Boucher, Cindy McSorley and Jane Kircher and presented each of them with a plaque of appreciation.

7. **RESIGNATIONS-NOMINATIONS-APPOINTMENTS-TRANSFERS:**

Resignations:

- Marcel Angers, Ed Tech III, BHS

The superintendent has accepted the above resignation.

Nominations:

- Sarah Rudman, Grade 6 Teacher, 1 year, BMS (to replace Donna Jordan)

Mrs. Bean moved and Mr. Boucher seconded, unanimous vote, to approve the above nomination.

Appointments:

- Volunteers (see memo in packet)

Mrs. Seaver moved and Mrs. Bean seconded, unanimous vote, to approve the list of volunteers.

8. **REPORTS OF THE FOLLOWING STANDING COMMITTEES:**

Curriculum – Mr. Mills thanked Mrs. McSorley and Mrs. Kircher for serving on the Curriculum Committee.

Finance – Mrs. Bean indicated the Finance Committee met this evening. She thanked Mr. Boucher and Mr. Mills for their devotion to the Finance Committee.

Negotiations/Personnel – Mr. Mills indicated the negotiations are ongoing.

Policy – Mr. Michaud indicated the next Policy Committee meeting is scheduled for 12/7 at 4:30 p.m. at BIS.

CIP, Transportation – No reports.

9. **REPORTS OF THE FOLLOWING AD HOC COMMITTEES:**

- **Student Representatives**

Mr. Fecteau reported on the following (see attached notes):

- Collection of over 2,500 pounds of food for area families
- Plans for December food drive

Mr. Drew reported on the following (see attached notes):

- Journalism/Yearbook students return from Washington, D.C. trip with honors and awards
- **BHS Renovation Committee** No report

Mayor Twomey wished everyone a Happy Thanksgiving. She announced the Inauguration Ceremony is scheduled for December 8th at 7:00 p.m. in the BHS cafeteria following by a dance in the Steve White Gym. All are invited.

10. SUPERINTENDENT'S REPORT:

Miss Poli reported the following:

The Biddeford Administrative Team had their last workshop with Mary Jane MacCalmon this past Monday. The team developed a strategic plan based on the board's three goals that were selected at their workshop with Mary Jane last May. The strategic plan will be put in final draft and will be shared at a future meeting.

I would also like to take the opportunity to recognize and thank our school nurses, who have spent countless hours, assisting Home Health Care Visiting Nurses of Saco in administering both the seasonal flu and H1N1 flu vaccine. It was a tremendous learning experience for the nurses.

Finally, I want to wish you all a very happy THANKSGIVING!!!

11. EXECUTIVE SESSION:

Mr. Boucher moved and Mrs. Seaver seconded, unanimous vote, to move the committee into Executive Session for discussion on legal rights and duties of school unit pursuant to 1 M.R.S.A. § 405(6)(E) and discussion on evaluation of employee pursuant to 1 M.R.S.A. § 405(6)(A) at 8:38 p.m.

The committee moved out of Executive Session at 9:38 p.m.

12. ADJOURNMENT: Mr. Michaud moved and Mrs. Seaver seconded, unanimous vote, to adjourn at 9:39 p.m.

Respectfully submitted,

Diane Perro, Recording Secretary

Sarah-Jane Poli, School Committee Secretary