

**BIDDEFORD SCHOOL DEPARTMENT**  
**October 11, 2011**

Draft

**REGULAR SCHOOL COMMITTEE MEETING**  
**7:00 p.m. – City Hall Council Chambers**

**Minutes**

- A. Call to Order:** Mayor Twomey called the meeting to order at 7:00 p.m.
- B. Roll Call:** Mayor Twomey, Alexandra Clarke, Tammy Fleurent, Tony Michaud, Nathan Mills, Laura Seaver and Sean O'Neil. **Also in Attendance:** Sarah-Jane Poli and Jeff Porter.  
**Excused:** Peggy Bean, Roberta Bernier.

1. **Pledge of Allegiance:** Mayor Twomey led everyone in the Pledge of Allegiance.
2. **Adjustments to the Agenda:** See attached Addendum.
3. **Consideration of Minutes:** 9/27/11  
Mrs. Seaver moved and Mrs. Clarke seconded, unanimous vote, to accept the minutes of 9/27/11.

4. **Public Participation:**  
Ron Peaker, Ward 1, spoke regarding MHS test scores at BHS.

5. **Old Business:**
  - ~~Tabled: Approve Quote for Cafeteria Tables, JFK~~ – Remove item.

6. **New Business:**
  - a. **Positive Events**  
Debra Kenney, BIS Principal reported on the following (see attached notes):
    - NED Program; Marine Lab; Ferry Beach Ecology Trip; Maine Student Book Award Kick-Off Assembly.

Charles Lomonte, BMS Principal reported on the following (see attached notes):

- November is Native American Heritage Month; Activities will include a visit by Barry Dana and by The Storytellers.

- b. **Approve: Quote for Standard OptiPlex 380 Mini-Tower (4) & Vostro 3550 laptop (2), BPS**  
Mr. Mills moved and Mrs. Seaver seconded, unanimous vote, to accept the quote from Dell Computer in the amount of \$4,725.98.

- c. **Approve: Request for Overnight Trip, Washington, D.C., BMS**  
Mrs. Fleurent moved and Mr. Mills seconded, unanimous vote, to approve the above trip request.

- d. **Presentation: Review BHS Strategies to Increase Student Test Scores**  
Mr. Wolfe, BHS Principal, provided a Power Point presentation on the steps and strategies to improve student learning and test scores at BHS (see attached).

7. **Resignations-Nominations-Appointments-Transfers:**

**Resignations:** Accepted by the Superintendent.

- Laurie Williams, Library Aide, BHS/BMS

**Appointments:**

- ~~Emilie Brady, Sp Ed Tech I, BPS (to replace Jocelyne Welch) – Position Declined.~~
- SAT/RTI or BASE Team Stipends (see memo in packet)
- Deb Jaime, SPIRE Consultant Stipend, BPS/JFK
- Chapters and Chatters Stipends (see memo in packet)
- Bobbi Jo St. Peter, Chair of Coordinated School Health Grant Stipend
- PLCSS Stipends (see memo in packet)
- Volunteers (see memo in packet)
- Marianne Collins, Literacy Specialist, JFK/BIS (to replace Patricia Remillard)
- Additional Volunteers (see memo in packet)

Mrs. Seaver moved and Mr. Mills seconded to approve the above appointments.

Vote: 4-1 (Mr. Michaud opposed)

**8. Reports of Standing Committees:**

**Policy** – Mr. Michaud reported the Policy Committee will meet on October 25<sup>th</sup> at 6:00 p.m. at City Hall.

**Finance, Negotiations/Personnel** – No reports.

**9. Reports of Special Committees:**

**Curriculum** – Mrs. Fleurent reported the Curriculum Committee reported the next meeting is scheduled for October 25th at 6:15 p.m. in the 2<sup>nd</sup> Floor Conference Room at City Hall.

**Student Representatives** – Mr. O’Neil reported PSATs, Home Coming Week and Parent/Teacher Conferences (see attached notes).

**CIP, Transportation** – No reports.

**10. Superintendent’s Report:**

Miss Poli reported the following:

The Biddeford Administrative Team is presently working on revising the School Department’s Strategic Plan. The plan, when it is completed, will look completely different than the one that was presented to the school committee a year ago. The Administrative Team is also working on Five-Year Plans for facilities and grounds, technology, music instruments and athletic equipment. The goal is to have these plans completed for budget season.

Speaking of budgets, the Commissioner’s Office has released preliminary budget figures. However, he cautions us that many changes could take place once the Legislature resumes. Biddeford is receiving a minimal increase. However, we are still projecting a \$1.3M to \$1.7M dollar reduction due to the loss of the Jobs Bill funds. More information will be shared at future meetings.

The Administrative Team spent today working on the 3-year Technology Plan. They worked with Donna Sieron and Jeff Porter. Heidi O’Leary, Sp Ed Director, has been working with the Administrative Team and staff on Special Education Law, Policies and Protocols. Training has also taken place on Response to Intervention Strategies. Everyone is busy, but enjoying their school year.

On Thursday, you received the latest Construction News Letter. Please take time to read the newsletter as it summarized what is taking place and what will be taking place in the next few months. Lastly, it’s that time of year again which requires you to complete an evaluation form on me. I’d like to go over our policy so that the public is aware of the process (see attached memo).

**11. Communications:**

Mrs. Clarke inquired about the student representative opening. Miss Poli indicated Mr. Wolfe has had very little interest at the high school level. They are hoping someone will come forward to be interviewed.

**12. Executive Session: Discussion/Action on Expulsion of Student Pursuant to 1 M.R.S.A. § 405(6)(B) – Hold until 10/25/11 Meeting.**

**13. Adjournment:** Mr. Mills moved and Mrs. Fleurent seconded, unanimous vote, to adjourn at 7:46 p.m.

Respectfully submitted,

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Sarah-Jane Poli, School Committee Secretary

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Minutes Recorded: Karen Moody  
Minutes Transcribed: Diane Milliard